

Lord Roberts Children's Programs
Annual General Meeting
June 18th, 2024

1.) Land Acknowledgement and Welcome- Rikke McFeetors	
2.) Approval of the Agenda	<u>Motion required: To accept the agenda as presented.</u>
3.) Approval of the 2023 AGM minutes	<u>Motion required: To accept the minutes of the 2023 AGM</u>
4.) Introduction of the 2023/2024 Board members- Rikke McFeetors	
5.) Reports: 5.1) Treasurer's Report- Audited Financial Statement Review- Eric Robert Rawluk and Robert Accountants 5.2) Chair Report- Rikke McFeetors 5.3) Executive Director's Report- April Kalyniuk	<u>Motion required : To accept these reports as information.</u>
6.) Appointment of the auditor for the 2024/2025 budget year	<u>Motion required : To appoint Rawluk and Robert as the Auditors for the 2024/2025 year.</u>
7.) Elections- Nominating Committee Report - Andrew Gadsby-Pauls	<u>Motion required: To accept the newly appointed Board members.</u>
8.) Adjournment	<u>Motion required: To adjourn the meeting at</u>

Lord Roberts Children's Programs
Annual General Meeting - Minutes

Date: September 12, 2023

Time: 6:30pm

Location: Lord Roberts Community Centre Gymnasium – 725 Kylemore Avenue.

In Attendance: Katherine Foster-Grajewski, Shoni Madden, Kensie Simpson, Andrew-Gadsby Pauls, Lindsay Salter, April Kalyniuk, Lanny McDonald, Pam Boychuk, Rikke McFeetors, Neil McKernan, Mary Swain, Mayling Morgan, Diane Swain, Lisa James, Stacey Quinn, Sybile Kinley, Jessie Gregory, Britni Thunder, Cory Peters, Yevheniya Mazovskyy, Sherry Martens, Finley Allison, Robin Clark, Jennifer Vo, Danielle Jones, Truc Tran, Devin Keav, Derek Koop, Ava Thompson, Jonathan Christoph, Eric Robert

Regrets: Sheila Henderson, Kimberly Cooke

1. Land Acknowledgement & Welcoming Remarks – April Kalyniuk & Rikke McFeetors

2. Approval of Agenda – September

Motion: To approve the agenda for the Annual General Meeting September 12, 2023.

Made by: Katherine Foster-Grajewski

Seconded: Andrew Gadsby Pauls

Carried – All in favour

3. Approval of 2022 AGM Minutes

Motion: To approve the meeting minutes from the annual general meeting from 2022.

Made by: Stacey Quinn

Seconded: Lindsay Slater

Carried- All in favour

4. Introduction of Board Members

- Board members were introduced.

5. Reports:

5.1 Chairperson's Report – Rikke McFeetors

- Rikke provided an overview of her report as included in the annual report package.
- Provided a thank you to staff, directors, and board members for all their efforts throughout the year.

5.2 Treasurer's Report – Eric Robert

a) Audited Financial Statement Review

- Eric provided an overview of the financial statements to AGM attendees and provided an opportunity for questions related to the financial statements at the

meeting and indicated that any questions could be shared following the meeting as well.

5.3 Executive Director Report – April Kalyniuk

- April provided an overview of her report as included in the annual report package.
- Provided recognition of 4 staff members that have dedicated their entire careers to LRCP for more than 30 years. These staff have shaped the centre and cared for generations of children and the community and were recognized for their dedication and service through a contribution through the Innovative Recruitment and Retention Grant.
 - Mary Swain – 39 years
 - Sherry Martens – 34 years
 - Lanny McDonald – 34 years
 - Sybille Kinley – 32 years

Motion: To accept the Chairperson's, Treasurer's, and Executive Director's reports as information.

Made by: Pam Boycuhk

Seconded by: Robin Clark

Carried – All in favour

6. Appointment of Auditor for 2023-2024 year

Motion: To appoint Rawluk and Robert as the Auditors for the 2023/2024 year.

Made by: Jon Christoph

Seconded: Kensie Simpson

Carried. All in favour.

7. Election of New Board Members

- LRCP by-laws state that the board is made up a minimum five (5) and a maximum of ten (10) directors.
- Five board members are completing terms with LCRP and were recognized for their contributions. With five board members remaining, a total of five board positions were available for new directors.
 - Pam Boychuk (Treasurer)
 - Stacey Quinn (Member at large)
 - Shoni Madden (Secretary)
 - Sheila Henderson (Member at large)
 - Jon Christoph (Member at large)
- Nominations were open from mid-August to September 1, 2023. Six individuals expressed an interest in joining the LCRP board of directors and have provided bios included in the AGM package.
 - Jenn Conroy
 - Danielle Nott
 - Kimberly Cooke

- Robin Clark
- Jessie Gregroy
- Britini Thunder
- With six individuals applying a vote was held to select candidates for the five available board positions. Ballots and pencils were passed around to attendees.
 - **First Ballot Results:** Jenn Conroy, Danielle Nott, Jessie Gregroy, and Britini Thunder were selected.
 - **Second Ballot Results:** There was a tie for the final board position and additional ballots were distributed for a vote Kimberly Cooke and Robin Clark. Kimberly Cooke was selected from the tie.
- The elected new board members include:
 - Jenn Conroy
 - Danielle Nott
 - Kimberly Cooke
 - Jessie Gregroy
 - Britini Thunder

8. Adjournment

Motion: To adjourn the meeting at: 7:21pm

Made by: Pam Boychuk

Seconded: Shoni Madden

Carried. All in favour.

LORD ROBERTS CHILDREN'S PROGRAMS INC
Financial Statements
Year Ended March 31, 2024

LORD ROBERTS CHILDREN'S PROGRAMS INC
Index to Financial Statements
Year Ended March 31, 2024

	Page
INDEPENDENT AUDITOR'S REPORT	1 - 2
FINANCIAL STATEMENTS	
Statement of Financial Position	3
Statement of Revenues and Expenditures	4
Statement of Changes in Net Assets	5
Statement of Cash Flows	6
Notes to Financial Statements	7 - 11
Schedule of Expense Details (<i>Schedule 1</i>)	12

Rawluk & Robert

CHARTERED PROFESSIONAL ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT

To the Members of Lord Roberts Children's Programs Inc

Opinion

We have audited the financial statements of Lord Roberts Children's Programs Inc (the "organization"), which comprise the statement of financial position as at March 31, 2024, and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the organization as at March 31, 2024, and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the organization in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

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Rawluk & Robert

CHARTERED PROFESSIONAL ACCOUNTANTS

Independent Auditor's Report to the Members of Lord Roberts Children's Programs Inc (*continued*)

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Winnipeg, MB
June 13, 2024



Rawluk & Robert Chartered Professional Accountants Inc.
Chartered Professional Accountants

LORD ROBERTS CHILDREN'S PROGRAMS INC
Statement of Financial Position
March 31, 2024

	Operating Fund	Building Fund	2024	2023
ASSETS				
CURRENT				
Cash	\$ 414,538	\$ 67,870	\$ 482,408	\$ 418,365
Investments (Note 3)	100,000	-	100,000	100,000
Accounts receivable (Note 4)	33,485	-	33,485	32,508
Prepaid expenses	9,767	-	9,767	5,336
	557,790	67,870	625,660	556,209
CAPITAL ASSETS (Note 5)	48,552	-	48,552	52,625
	\$ 606,342	\$ 67,870	\$ 674,212	\$ 608,834
LIABILITIES AND NET ASSETS				
CURRENT				
Accounts payable and accrued liabilities	\$ 9,652	\$ -	\$ 9,652	\$ 9,522
Provincial advances (Note 6)	6,120	-	6,120	6,120
Wages payable	86,571	-	86,571	68,789
Deferred income (Note 7)	98,408	-	98,408	1,801
	200,751	-	200,751	86,232
LONG TERM DEBT (Note 8)	-	-	-	60,000
DEFERRED CONTRIBUTIONS RELATED TO CAPITAL ASSETS (Note 9)	41,448	-	41,448	7,665
	242,199	-	242,199	153,897
NET ASSETS	364,143	67,870	432,013	454,937
	\$ 606,342	\$ 67,870	\$ 674,212	\$ 608,834

ON BEHALF OF THE BOARD

Rikke McFeetors

Rikke McFeetors (Jun 14, 2024 13:11 CDT)

Director

Danielle Jones

Danielle Jones (Jun 14, 2024 12:17 CDT)

Director

See notes to financial statements

LORD ROBERTS CHILDREN'S PROGRAMS INC
Statement of Revenues and Expenditures
Year Ended March 31, 2024

	Budget	Operating Fund	Building Fund	Total 2024	Total 2023
REVENUES					
Operating grant	\$ 564,407	\$ 573,862	\$ -	\$ 573,862	\$ 486,480
Fees - parents	347,200	480,380	-	480,380	270,276
Inclusion grant	57,237	90,677	-	90,677	83,538
Other grants	187,425	78,842	-	78,842	3,072
Government subsidies	206,170	76,044	-	76,044	280,173
Summer career grant	27,036	24,265	-	24,265	22,328
Deferred revenue amortization	-	13,478	-	13,478	7,945
Wage replacement grants	-	9,158	-	9,158	27,872
Fundraising and donations	4,700	5,182	-	5,182	4,426
	<u>1,394,175</u>	<u>1,351,888</u>	<u>-</u>	<u>1,351,888</u>	<u>1,186,110</u>
EXPENSES					
Administration	47,325	65,748	-	65,748	47,476
Amortization	-	16,528	-	16,528	16,493
Office and building	51,250	64,734	-	64,734	53,646
Program expenses	196,625	66,426	-	66,426	33,376
Staff salaries and benefits	1,138,527	1,190,381	-	1,190,381	1,098,521
	<u>1,433,727</u>	<u>1,403,817</u>	<u>-</u>	<u>1,403,817</u>	<u>1,249,512</u>
DEFICIENCY OF REVENUES OVER EXPENSES FROM OPERATIONS	<u>(39,552)</u>	<u>(51,929)</u>	<u>-</u>	<u>(51,929)</u>	<u>(63,402)</u>
OTHER INCOME					
Interest income	-	569	8,437	9,006	4,977
Forgiveness of debt (Note 8)	-	20,000	-	20,000	-
	<u>-</u>	<u>20,569</u>	<u>8,437</u>	<u>29,006</u>	<u>4,977</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	<u>\$ (39,552)</u>	<u>\$ (31,360)</u>	<u>\$ 8,437</u>	<u>\$ (22,923)</u>	<u>\$ (58,425)</u>

See notes to financial statements

LORD ROBERTS CHILDREN'S PROGRAMS INC
Statement of Changes in Net Assets
Year Ended March 31, 2024

	Operating Fund	Building Fund	2024	2023
NET ASSETS - BEGINNING OF YEAR	\$ 395,504	\$ 59,433	\$ 454,937	\$ 513,362
Excess/(deficiency) of revenues over expenses	(31,360)	8,437	(22,923)	(58,425)
NET ASSETS - END OF YEAR	\$ 364,144	\$ 67,870	\$ 432,014	\$ 454,937

See notes to financial statements

LORD ROBERTS CHILDREN'S PROGRAMS INC
Statement of Cash Flows
Year Ended March 31, 2024

	2024	2023
OPERATING ACTIVITIES		
Deficiency of revenues over expenses	\$ (22,923)	\$ (58,425)
Item not affecting cash:		
Amortization of capital assets	16,528	16,493
	<u>(6,395)</u>	<u>(41,932)</u>
Changes in non-cash working capital:		
Accounts receivable	(977)	40,078
Prepaid expenses	(4,431)	(3,253)
Accounts payable and accrued liabilities	132	3,761
Wages payable	17,782	(60,425)
Deferred income	96,607	(171,565)
Deferred contributions related to capital assets	33,783	(7,945)
	<u>142,896</u>	<u>(199,349)</u>
Cash flow from (used by) operating activities	<u>136,501</u>	<u>(241,281)</u>
INVESTING ACTIVITIES		
Purchase of capital assets	(12,456)	(39,838)
Repayment of long term debt	(60,000)	-
	<u>(72,456)</u>	<u>(39,838)</u>
Cash flow used by investing activities	<u>(72,456)</u>	<u>(39,838)</u>
INCREASE (DECREASE) IN CASH FLOW	64,045	(281,119)
Cash - beginning of year	<u>418,364</u>	<u>699,484</u>
CASH - END OF YEAR	\$ 482,409	\$ 418,365
CASH CONSISTS OF:		
CU Chequing Account	\$ 302,539	\$ 296,721
Savings - Operating Fund	111,806	61,806
Savings - Building Fund	67,870	59,433
Petty Cash	189	400
Credit Union share	5	5
	<u>\$ 482,409</u>	<u>\$ 418,365</u>

See notes to financial statements

LORD ROBERTS CHILDREN'S PROGRAMS INC
Notes to Financial Statements
Year Ended March 31, 2024

1. PURPOSE OF THE ORGANIZATION

Lord Roberts Children's Programs Inc. (the "Day Care") is a not-for-profit organization of Manitoba. As a registered charity the Day Care is exempt from the payment of income tax under Subsection 149(1) of the Income Tax Act.

The organization operates to provide child care services in the City of Winnipeg for working parents of children.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO).

Cash and short term investments

Cash and cash equivalents consist primarily of commercial paper and deposits with an original maturity date of purchase of twelve months or less. Because of the short term maturity of these investments, their carrying amount approximates fair value.

Goods and services tax

Goods and services tax paid on purchased materials and services are recoverable at 50% as a rebate. The unrecoverable portion is recorded as an expense with the rebate treated as a receivable.

Capital assets

Capital assets are stated at cost or deemed cost less accumulated amortization and are amortized over their estimated useful lives at the following rates and methods:

Computer equipment	30%	declining balance method
Furniture and fixtures	20%	declining balance method
Leasehold improvements	5 years	straight-line method
Motor vehicles	30%	declining balance method

The organization regularly reviews its capital assets to eliminate obsolete items.

Capital assets acquired during the year but not placed into use are not amortized until they are placed into use.

Vacation pay

Vacation pay is accrued as entitlement to these payments are earned.

(continues)

LORD ROBERTS CHILDREN'S PROGRAMS INC
Notes to Financial Statements
Year Ended March 31, 2024

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Fund accounting

Lord Roberts Children's Programs Inc follows the restricted fund method of accounting for contributions.

The Operating Fund (unrestricted):

The Operating Fund accounts for the organization's program delivery and administrative activities. This fund reports unrestricted resources and restricted operating grants.

The Building Fund (restricted):

The Building Fund was established by an initial appropriation of \$40,000 from the Operating Fund. The fund increased by further appropriations and interest earned. Transfers from the Operating Fund are made as approved by the Board of Directors.

Revenue recognition

Lord Roberts Children's Programs Inc follows the deferral method of accounting for contributions, which includes donations and government grants.

The Day Care is funded by the Province of Manitoba in accordance with budget arrangements established by the Department of Family Services. Operating grants are recorded as revenue in the period to which they relate. Grants approved but not received at the end of an accounting period are accrued. Where a portion of a grant relates to a future period, it is deferred and recognized in the subsequent period.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Contributions restricted for the purchase of capital assets are deferred and amortized into revenue on the same basis as the amortization for the related capital assets.

Revenue from parent fees are recognized when the services are provided and collection is reasonably assured.

Fundraising and donation revenue is recognized when it is received.

Contributed services

The operations of the organization depend on both the contribution of time by volunteers and donated materials from various sources. The fair value of donated materials and services cannot be reasonably determined and are therefore not reflected in these financial statements.

Use of estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

Financial instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

LORD ROBERTS CHILDREN'S PROGRAMS INC
Notes to Financial Statements
Year Ended March 31, 2024

3. INVESTMENTS

	2024	2023
GIC, 5.40% matures, October 14, 2024	\$ 100,000	\$ -
GIC, 4.10% matures, October 15, 2023	-	100,000
	<u>\$ 100,000</u>	<u>\$ 100,000</u>

4. ACCOUNTS RECEIVABLE

	2024	2023
GST recoverable	\$ 3,631	\$ 3,213
Inclusion grant	8,651	7,890
Interest receivable	2,485	1,917
Parent fees	3,888	1,189
Parent fees subsidies	5,499	9,690
Pension cost recovery	9,778	8,890
Subtotal	<u>33,932</u>	<u>32,789</u>
Allowance for doubtful accounts	(447)	(281)
	<u>\$ 33,485</u>	<u>\$ 32,508</u>

5. CAPITAL ASSETS

	Cost	Accumulated amortization	2024 Net book value
Computer equipment	\$ 24,374	\$ 20,060	\$ 4,314
Furniture and fixtures	98,829	95,430	3,399
Leasehold improvements	90,995	51,898	39,097
Motor vehicles	72,543	70,801	1,742
	<u>\$ 286,741</u>	<u>\$ 238,189</u>	<u>\$ 48,552</u>

	Cost	Accumulated amortization	2023 Net book value
Computer equipment	\$ 24,374	\$ 18,212	\$ 6,162
Furniture and fixtures	98,829	94,580	4,249
Leasehold improvements	78,539	38,814	39,725
Motor vehicles	72,543	70,054	2,489
	<u>\$ 274,285</u>	<u>\$ 221,660</u>	<u>\$ 52,625</u>

LORD ROBERTS CHILDREN'S PROGRAMS INC
Notes to Financial Statements
Year Ended March 31, 2024

6. PROVINCIAL ADVANCES

The advance is non-interest bearing and has no fixed terms of repayment.

	2024	2023
Pension Advance	\$ 6,120	\$ 6,120

7. DEFERRED INCOME

Deferred income is recognized in revenue in the period to which it relates.

	2024	2023
Canada Manitoba grant	\$ 65,465	\$ -
Transition grant	31,880	-
Prepaid Parent Fees	1,063	728
MB Subsidy Advance	-	1,074
	\$ 98,408	\$ 1,802

8. CANADIAN EMERGENCY BUSINESS ACCOUNT LOAN

The Day Care qualified and received \$60,000 under the Canadian Emergency Business Account Program (CEBA) relating to Federal government initiatives due to COVID-19. The loan bears no interest and no repayment requirements until December 31, 2023. If \$40,000 is repaid by this date, \$20,000 is forgiven. The loan was repaid before the deadline and \$20,000 has been recorded as forgiveness of debt.

9. DEFERRED CONTRIBUTIONS RELATED TO CAPITAL ASSETS

Deferred contributions related to capital assets represent the unamortized portion of contributed capital assets and restricted contributions that were used to purchase capital assets and renovate the Day Care's facility. Recognition of these amounts as revenue is deferred to periods in accordance with the amortization of the related capital assets and leasehold improvements.

Balance, beginning of year	\$ 7,665	\$ 15,610
Add: Additions during the year	47,261	-
Less: deferred revenue recognized in the year	(13,478)	(7,945)
Total	\$ 41,448	\$ 7,665

Chairperson's Report 2024

Once again it is my pleasure to Welcome you to the AGM for the Lord Roberts Children's Programs. We appreciate you taking the time out of your busy schedule to join us tonight.

The 2023/24 fiscal year was a different year for the Board of Directors. Unlike previous years where the focus would be on how to continue to improve and support our programs without increases to Operating Grants, increases to parent fees, or support from the government. This year was like no other. All licensed non-profit facilities were eligible to receive a one-time Quality Enhancement Grant.

The funds were to be allocated to Facility Improvements, Curriculum Development, and Workforce Retention. During the year these funds were spent on multiple improvements such as new windows for the preschool site, updates to the staff room, and school-age staff were able to attend a new Conference with a focus on school-age children. Many small upgrades to both sites were done as well as new educational support items have been purchased.

The Board was able to support April, Lanny, and Shawna in attending the World Forum on Early Learning and Childcare held in Vancouver. There are still some funds left to allocate, which will happen in the next couple of months.

We received another increase to the Operating grant earmarked for wages, which allowed the Board to increase wages for all staff. As always the Board of Directors carefully assessed every situation with care and put their "parent" hats away to make the best decisions with everyone's best interest in mind.

As in previous years, we were excited to show our appreciation for Staff during ECE week. Thank you to everyone who contributed and helped make this a special week for our Staff.

All of this couldn't have been possible without a dedicated group of individuals stepping forward and joining the Board of Directors. I am honored to have been part of this group and Thank each of you for your commitment and support during the past year!

To the staff of LRCP, Thank you for all you do day in and day out to care for our children. The commitment to all children's development and safety is truly amazing. On behalf of the Board, I thank you for your hard work and we appreciate every one of you!

April and Lanny, Thank you for continuing to be the Rocks of our Organization. Your dedication to the Center, Staff, and Families does not go unnoticed. We are fortunate to have both of you as role models for our children and leading the way for the staff.

Looking ahead to next year, there will be some changes happening at the center. As you all know April has announced her retirement for the end of August. After 19 years as our Director, April, you are leaving big shoes to fill! We are forever grateful for all your hard work, passion, and unconditional dedication to your work. Thank you!

The Board is working towards finding a new Director and will provide more information when a decision has been made. We look forward to another successful year with positive changes and improvements for our Families, Staff, and the Center.

Rikke McFeetors

Board Chair

Executive Director's Report

The 2023/2024 year at the centre was a year where we did not need to worry about finances, staffing, leases, snow clearing, and we were thrilled about this!

As the Executive Director, my work is to manage the centre on behalf of the elected Board of Directors- I am responsible for all of the day-to-day operations of both programs which includes all the book-keeping, human resources, community relations, licensing, building maintenance (which sometimes includes the dreaded snow shoveling) and much, much more. My work cannot be done without a formidable team behind me. This team includes the amazing staff at both sites, partnerships with the school and the community club, our dedicated and wonderful Board of Directors, our accountants, our professional organizations (the Manitoba Child Care Association and the Canadian Child Care Federation), the provincial government bureaucrats who we work with, the therapists who help us with our children and you the parents who entrust us with your precious children. I will be honest there are days when the work is daunting, however, with all of these supports the work becomes a shared task and I am grateful for everyone and others on this list.

The Canada-Manitoba grant funding has made a huge impact this year on many budget items- staff wages and recognition, facility updating, equipment for the centres- I am so very happy that this small step has been taken in moving our sector forward **but there is a long way to go especially in funding centres adequately as part of a system verses giving out of one-time grants that disappear when governments change.** As parents I urge you to use your voices and advocate for this system both in the preschool and school-age years- your children deserve a system where the ECE's and CCA's working with them are consistent, well-paid, continuously educating themselves and where parents do not have to wait years to get a space in a program. The \$10 dollar-a-day plan has been great for families if you are lucky enough to have a spot in a centre and if you are a parent of a preschool child but what about everyone else who requires early learning and childcare that is on 200 person wait-list and/or are a parent paying \$20.80 a day in the summer.

As a Director, I was thrilled that the Province of Manitoba announced that going forward centres would be allowed 2 professional development days a year.

(January to December). This is a start in recognizing the importance of our work as ECE's and that we should not have to attend PD after an 8 hour day when possible.

Some other tidbits that happened in 2023/2024 are that a new furnace was installed in the community centre, we purchased new phones for both locations, last year's AGM was our first "live" one after COVID and we were able to recognize long-term staff at this meeting (and I mean really long-term-over 30 years), we started work with the City, the community centre and our city councilor, Sherri Rollins to get additional fencing at CC park, we completed our garden space out front and were able to share the tomato harvest with families, the school-age children gardened at Colleen's home and Lanny attended an Active Living conference in Alberta geared to children and physical health.

On the staffing front we said good-bye to Sayuri last July and were happy to welcome Truc to our team. Truc has been in the field for 26 years and has been a terrific addition to our team. The staff at LRCP remain consistent and people in the field often are astounded by the longevity of our team- this has been a blessing and one that I hope continues for many years to come. We were granted 6 summer staff through the Canada Summer Jobs programs (thank-you Ben Carr) and were pleased to have these wonderful youth join us. The Board organized a wonderful ECE week for us and it ended with a bowling night at Park Alleys which was fun. The staff attended a pedagogy workshop as part of our PD and we had a wonderful Karaoke party at Christmas. These events are so important for staff bonding and we are grateful to be able to have them.

As this is my last AGM, I wish to say that when I started here back in 2005 my intention was to work 10 years and retire. This centre, this community and all the people I have had the opportunity to work with over these years has made staying for 19 years easy.

To my team of ECE's and CCA's I say continue to strive for the best- know that it is never attainable because we are ever evolving- never settle -support each other, challenge each other to do better, help each other and grow in your knowledge- ALWAYS.

To the Board- past, present- thank you for being there for all the tough stuff that you deal with. As volunteers it would be easy to quit when things are hard, but it

seems that everyone stays the course at LRCP. Thank you for trusting me with this vital role for all these years. I am sure you will continue to support the lucky person who has this role next and LRCP will grow and thrive as it always has.

I leave knowing that the centre is strong in all aspects and am grateful for my time here.

With Love and respect,

April Kalyniuk

Nominating Report 2024

1.0 Current Board Members (2023-2024)

The Board Of Directors for the 2023-2024 year consisted of the following :

Name	Board Position	Term	Term Status
Rikke McFeetors	Chair	2022-2024	Complete- moves into past chair position
Andrew Gadsby- Pauls	Secretary	2022-2024	Complete
Danielle Jones	Treasurer	2023-2025	1 year remaining
Kensie Simpson	Member -at- Large	2022-2024	Complete
Lindsay Salter	Member-at-Large	2022-2024	Complete
Kimberly Cooke	Vice-Chair	2023-2025	1 year remaining
Britni Thunder	Member-at-Large	2023-2025	1 year remaining
Katherine Foster- Grajewski	Member-at-Large	2022-2024	Complete
Jessie Gregory	Member-at-Large	2023-2025	1 year remaining
Jenn Conroy	Member-at-Large	2023-2025	Resigned

At this time, there are 5 people completing their terms on the Board. We would like to acknowledge their contributions and dedication to LRCP at this time.

The role of the nominating committee is to recommend a slate of nominees to ensure that the organization is governed with vision and wisdom. The call for nominations for the 2024-2026 went out in May 2024.

The centre by-laws state that in order for the centre to remain in operation we require:

Number of Directors:

3.01 The Board of the Centre is made up of a minimum of five (5) and a maximum of ten (10) directors.

2.0 Recommend Slate of Nominees

The deadline for nominations was May 31st,2024. The following individuals have applied for a 2-year term on the Board:

- Julia Neufeld
- Lindsay Salter
- Kensie Simpson
- Sarah Clifford
- Devon Meyer- Ducharme

Attached please find a brief bit of information that has been provided by the nominees for your information.

As there are 5 nominations for 6 positions these positions will be approved by acclamation.

Welcome to the Board ladies!